



# CITY OF STOCKTON

## PUBLIC WORKS DEPARTMENT

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### LETTER OF CLARIFICATION NO. 1

#### VISION ZERO ACTION PLAN CITY PROJECT NO. WT23042

TO ALL PROSPECTIVE BIDDERS

DATE: October 27, 2023

Letter of Clarification No. 1 for the above-mentioned project consists of the following:

1. This acknowledgement form (see important notice at the end of this document).

#### REQUEST FOR PROPOSALS

2. **“Title Page”:**

**UPDATE** the following to extend the due date:

Date Proposals Due: Wednesday, November 8 **15**, 2023.

3. Page 9, Section 4.0, Scope of Work, “Task 14”:

**REPLACE:**

~~Draft and Final Vision Zero Action Plan~~ **Project Update Webpage.**

4. Page 9, Section 6.1, “Proposal Submissions”:

**UPDATE** the following:

Proposals shall be submitted no later than 3:00 PM on November 2 **15**, 2023.

5. Page 11, Section 7.0 “Required Proposal Content”:

**CHANGE** to read:

**The body of the technical proposal shall not exceed 30 single-sided pages (or 15 double sided pages) with a minimum font size of 10. Fonts specifically within tables, in image captions, and or figure headings are allowed to be smaller than the stated minimum and should be legible. Proposer shall submit four (4) bound sets of the proposal, one (1) unbound proposal, and an electronic PDF copy of the proposal. The maximum allowable length is exclusive of any cover, cover letter, folder, table of contents, resumes, or section dividers. Forms required per**

Instructions to Proposers (Attachment A) should be submitted as part of the appendix and will not be counted towards the page limit.

6. Page 13, Section 7.9 "Schedule":

**CHANGE** to read:

The Consultant shall prepare and provide a comprehensive schedule to reflect the timeframe for each task of the proposed scope of work, utilizing the latest version of Microsoft Project. The project schedule shall show the task, duration, milestones, assignments, critical paths, and other relevant information. Assume a project start date of late January 2024. The project schedule will be maintained and updated monthly.

~~Provide a Microsoft Project Schedule with key dates, milestones, and critical path.~~

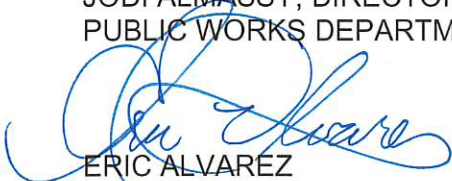
The selected consultant shall be expected to begin work within two weeks of contract signing and complete all tasks within one calendar year of the notice to proceed.

7. Page 14, Section 8.0, "Proposal Evaluation":

**UPDATE** the following:

Post Request for Proposals	October 12 <del>19</del> , 2023
Written Questions submitted by	<del>October 25</del> November 7, 2023
Response to Written Questions	<del>October 27</del> November 9, 2023
Proposals Due	November 2 <del>15</del> , 2023
City Council Approval	January <del>February</del> 2024

JODI ALMASSY, DIRECTOR  
PUBLIC WORKS DEPARTMENT



ERIC ALVAREZ  
DEPUTY PW DIRECTOR/CITY ENGINEER

JLA:EA:DV:JW:cal

**NOTICE: THIS FORM MUST BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO INCLUDE OR ACKNOWLEDGE A CLARIFICATION MAY RESULT IN THE BID BEING REJECTED AS NOT RESPONSIVE.**

CONTRACTOR: \_\_\_\_\_

BIDDER SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_